

The Tredyffrin/Easttown Board of School Directors met in special session on the above date at Conestoga High School, 200 Irish Road, Berwyn.

Members present: Kevin Buraks, Michele Burger, Douglas Carlson, Scott Dorsey, Roberta Hotinski, Todd Kantorczyk, Virginia Lastner, Katharine Murphy and Edward Sweeney.

Others in attendance:

Richard Gusick, Superintendent of Schools;
Arthur J. McDonnell, Business Manager/Board Secretary;
David Francella, Treasurer;
Ken Roos, District Solicitor;
Jeanne Pocalyko, Director of Human Resources;
Andrea Chipego, Director of Individualized Student Services;
Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning;
Mark Cataldi, Director of Assessment and Accountability;
Mike Szymendera, Director of Instructional Technology;
Patrick Gately, Curriculum Supervisor;
Nancy Adams, Curriculum Supervisor;
Oscar Torres, Curriculum Supervisor;
Pat Boyle, Assistant Principal, Conestoga High School;

Comments/Questions from Community Members:

- Craig Buck commented on the hiring process for the Conestoga High School Varsity Baseball Coach position.
- Rob Shirley commented on the hiring process for the Conestoga High School Varsity Baseball Coach position.
- Mike Anastasio commented on the hiring process for the Conestoga High School Varsity Baseball Coach position.

Priority Discussion/Action:

2017 – 2018 Preliminary Budget Proposal

Todd Kantorczyk moved and the motion was seconded that the Board of School Directors authorize the Administration to make the 2017– 2018 Preliminary Budget Proposal available for inspection not later than January 3, 2017;

Authorize the Administration to provide public notice not later than January 13, 2017, that the Board intends to adopt a Preliminary Budget at its regularly scheduled meeting on January 23, 2017;

Authorize the Administration to take any and all actions necessary to ensure legal compliance with approval of the Preliminary Budget;

Authorize the Administration to publish notice of the intent to file for referendum exceptions with the Pennsylvania Department of Education and/or the Chester County Court of Common Pleas at least one week prior to filing for such exceptions and to file for such exceptions not later than March 2, 2017;

Adopt on this 3rd day of January, 2017.

Board Discussion:

- Todd Kantorczyk commented on the staffing projection for the 2017-2018 school year.
- Todd Kantorczyk commented on the 2017-2018 preliminary budget proposal.
- Virginia Lastner commented on the 2017-2018 preliminary budget proposal.
- Kevin Buraks commented on the 2017-2018 preliminary budget proposal.
- Roberta Hotinski commented on interim taxes.

- Virginia Lastner commented on the 2017-2018 preliminary budget process and assumptions.
- Edward Sweeney commented on the 2017-2018 preliminary budget process.

Comments/Questions from Community Members:

- Ray Clarke commented on the consent agenda and the 2017-2018 preliminary budget proposal.

Upon the call for the question, President Doug Carlson called a roll call vote. The motion was approved by a vote of 9-0.

- Doug Carlson – Yes
- Scott Dorsey – Yes
- Kevin Buraks – Yes
- Michele Burger – Yes
- Roberta Hotinski – Yes
- Todd Kantorczyk – Yes
- Virginia Lastner – Yes
- Katharine Murphy – Yes
- Edward Sweeney – Yes

Scott Dorsey commented on the appointment of the Conestoga High School Varsity Baseball Coach and the consent agenda.

Kevin Buraks commented on the process of appointing varsity coaches.

Committee and Ambassador Reports

- A. Ad Hoc Legislative – Edward Sweeney
- B. Policy – Kevin Buraks
- C. Diversity – Michele Burger
- D. Finance – Todd Kantorczyk
- E. Facilities – Michele Burger
- F. Education – Katharine Murphy
- G. Intermediate Unit/Technical School – Rev. Scott Dorsey
- H. Ad Hoc Public Information Committee – Dr. Roberta Hotinski

President Carlson moved the appointment of the Conestoga Head Baseball Coach from the Consent Agenda to Other Actions Under Consideration.

Consent Agenda

Minutes of the December 5, 2016 Reorganization/Regular Board Business Meeting

The Board of School Directors approved the minutes of the December 5, 2016 Reorganization/Regular Board Business Meeting.

Receive Financial Reports

The Board of School Directors received and approved the following monthly reports (see attachments):

- | | |
|---------------------------|--------------------------------|
| A. Fund Balance | G. Budget Transfers |
| B. Investments | H. Student Activity Funds |
| C. Revenues Summary | I. Capital Projects Fund |
| D. Revenues | J. Capital Projects Bonds Fund |
| E. Appropriations Summary | K. Cafeteria Fund |
| F. Appropriations | L. Check Register |

M. Trust Fund

FURTHER, that the Treasurer is authorized to pay current invoices and payroll from the General Fund not to exceed the amount of \$16,000,000.00 for the month of February.

FURTHER, that the Treasurer was authorized and therefore did pay invoices and payroll from the General Fund in the actual amount of \$7,734,026.97 for the month of November.

Routine Personnel Actions**Resignations/Releases/Retirements**

The Board of School Directors approved the following resignations/releases/retirements:

- Nick Arnold, substitute custodian, District, removal due to inactivity, effective 12/16/16
- Barbara Bayer, aide, Conestoga High School, resignation, effective 12/19/16
- Jean Champion, substitute teacher, District, resignation, effective 12/16/16
- David Dietrich, substitute crossing guard, District, removal due to inactivity, effective 12/9/16
- Sabah Elmaataoui, substitute general kitchen worker, removal due to inactivity, effective 12/14/16
- Amber Hallowell, homebound tutor, District, removal due to inactivity, effective 12/14/16
- Clifton Hood, substitute teacher, District, resignation, effective 12/9/16
- Adam Isard, homebound tutor, District, resignation, effective 12/7/16
- Jennifer Mauer, aide, Conestoga High School, resignation, change in effective date 12/15/16
- Donna McDonough, substitute teacher, District, resignation, effective 12/12/16
- Geoffrey Sheehan, substitute custodian, District, removal due to inactivity, effective 12/16/16
- Cacharel Stinson, substitute custodian, District, removal due to inactivity, effective 12/16/16

Leave of Absence in Accordance with Policy 4200; 4220; 4600

The Board of School Directors approved the following leave of absence in accordance with Policies 4200; 4220; 4600 (Absences and Leaves Due to Illness, Injury and Disability; Family and Medical Leaves of Absence; Sabbatical Leave for Restoration of Health):

- Lori Caywood, paraprofessional, New Eagle Elementary School, unpaid without benefits, effective 1/3/17 to 1/24/17

Appointments

The Board of School Directors approved the following appointments; changes in position and/or location:

- Marcia Barone, (.56) general kitchen worker, Conestoga High School, at an hourly rate of \$11.80, effective 11/30/16*
- Emily Bender, teacher, Long Term Substitute Contract, T/E Middle School, salary based and prorated on an annual salary of \$51,100, effective 12/23/16 to 6/30/17*
- Frances Burke, substitute teacher, District, effective 12/5/16*
- Lisa D'Annunzio, substitute teacher, District, effective 12/9/16*
- Quanda Floyd, (.56) general kitchen worker, Valley Forge Middle School, at an hourly rate of \$11.80, effective 1/3/17*
- Kristen Gardner, teacher, Long Term Substitute Contract, Valley Forge Middle School, salary based and prorated on an annual salary of \$61,950, effective 1/3/17 to 6/30/17*
- Shawn Goff, teacher, Long Term Substitute Contract, Devon Elementary School, salary based and prorated on an annual salary of \$50,250, effective 2/22/17 to 6/30/17*
- Charles Mitnacht, substitute teacher, District, effective 12/9/16*
- Matthew Smondrowski, change of status to Centralized Receiving Supervisor, Supervisor "B", Supervisor/Confidential Agreement, salary of \$62,500, Maintenance, effective 1/4/17
- Devon Walker, substitute teacher, District, effective 12/7/16*

* Employment contingent upon appropriate Personnel processing and State and Federal requirements.

Probationary Period Wage Adjustment

The Board of School Directors approved the following wage adjustments consistent with the Collective Bargaining Agreement for the following employee who has completed her 90-day probationary period:
Louise Menna, general kitchen worker, Conestoga High School, effective 12/13/16

Volunteer Report**BEAUMONT ELEMENTARY SCHOOL****Kindergarten**

Amy Biborosch	Hexiu Chen	Julie Crowe	Ghada Ghabra
Erin Giovanni	Peggy Roach	Lisa Schwarcz	

First Grade

Michele Brown	Cary Davis	Katie Donnelly	Giulia Ghibellini
Lindsey Keys	Stacey LeSage	Fred Liu	Min Lubiniecki
Cathie Mault	Patty Neeb	Elizabeth Patterson	Suzanne Pugh
Bing Wang	Cara Wiechecki	Hilary Wilson	

Second Grade

Sylvia Brandi	Molly Dagit	Meenaish Damania	Matthew Gelber
Linda Kilburn-Peterson	Min Lubiniecki	Brittini Malinowski	Claudette McCarron
Alicia Mendicino	Erin Muhly		

Third Grade

Michele Bolton	Michele Brown	Julie Crowe	Jasmine Harris
Sarah Kenneck	Andrea Krick	Stacey LeSage	Isabel Lip
Kate Mayer	Courtney O'Brien	Angie Polizzi	Sarah Siah
Tory Stagnaro	Sarah Valenti	Lindsey Weber	

Fourth Grade

Maureen Aneser	Jane Bearinger	Ginger Bove	Denise Chaplin
Julie DeVuono	Bobbi Foster	Min Lubiniecki	Missy Perry
Molly Rang	Mary Beth Sandin	Himani Shah	Roxanne Smith

Library

Maureen Aneser	Melissa Branov	Denise Chaplin	Pikk Nga Haas
Lisa Lawler	Sharon Levitch	Ling Li	Leigh Martin
Michelle Moua	Suzanne Pugh	Susan Stathakes	

DEVON ELEMENTARY SCHOOL**Classroom Volunteers**

Mohini Arvikar	Hyejin An	Manjari Anand	Christina Arnault
Nabila Babouche	Madhura Bathina	Missy Bergmaier	Chris Bernholdt
Geetha Boreddy	Eamon Brazunas	Sarah Bruder	Amy Cava
Jessica Cornacchio	Alison Cornell	Carrie Cotton	Allyson Coyne
Meredith Cumby	Cathy Darlington	Bernadette D'Emilio	Kate Etherington
Gabby Evers	Amy Fatz	Beth Fogarty	Amanda Forcine
Michele Garabedian	Lisa Harris	Megan Hillier	Linda Huffman
Christine Jamison	Hans Jensen	Kathleen Jordan	Chris Kelly
Nancy Kelly	Irene Kim	Robin Lane	Amy Lange
Kim Levine	Jess Lienert	Sarah Marvin	Kara McMahon
Erin Mierzwa	Noriko Mochizuki	Raquel Murphy	Bijay Nepal
Kim Niles	Sandy Nissenbaum	Chanda Octavio	Becky Ormsbee
Salini Rao Pamidimukkala	Sudha Ramaiahgari	Kara Reidnauer	Susannah Rinker
Stephen Rongner-Cook	Mimi Russo	Nikole Salata	Nidhi Saxena
Michael Scanlan	Todd Shevlin	Kim Shoup	Shannon Sikirica
Chris Smith	Gaby Snyder	Cara Simon	Jennifer Solomon
Indu Sreejith	Sughasini Sriram	Amy Szwajkowski	Rita Thompson

Jalpa Vispal	Lindsey Wisch	Carolyn Woytowich	Jason Woytowich
Library Volunteers			
Lauren Amjed	Beth Fogarty	Jen Lara	Bob Lawlor
Kim Niles	Laurie Nishimura	Nikole Salata	Shweta Sivaraman
Kiki Sizelove	Robin Sweet	Rita Thompson	
School Store			
Linda Huffman	Rebecca Robertson	Cara Simon	Gabriela Snyder

Ann-Charlotte Storer

NEW EAGLE ELEMENTARY SCHOOL

Classroom Volunteers			
Ashley Bonelli	Anaid Calvitti	Bobbi Campbell	Jenny Choi
Pat Connolly	Stephanie Crill	John Cronley	Kym Denk
Julie Faith	Tracey Frederick	Elaine Gunter	Misbah Haider
Shannon Hansen	Stacey Harbeson	Jon Havey	Demer Holleran
Maggie Johnson	Britton Kelly	Ali Kresge	Joseph Laskowski
Katie Lenehan	Katie Lieb	Kathleen Lukes	Jim Maxim
Darcie Neibert	Liam Nixon	Tiff Roibu	Andrea Rothbart
Amanda Ryland	Nicole Sanfillippo	Jonathan Schmoyer	Julie Spaulding
Lizette Subach	Mike Troy	Kara Whittaker	Sharon Wang
Bindu Wong			

Library Volunteers			
Lindsay Belzer	Alicia Bond	Stephanie Crill	Suzanne Cronley
Jean Febbo	Jen Frazer	Tracey Frederick	Marie Gould
Sarah Gawthrop	Carrie Grau	Brandi Hanson	Christi Kenney
Stephanie Kline	Amanda Laskowski	Katie Lenehan	Mary Sue Mansfield
Larissa Mott	Dorothy Oken	Roxanna Rohe	Sylvia Ryland
Deepali Schwarz	Michelle Spina	Lizette Subach	Emily Summers
Kim Szwech	Faiza Tariq	Fern Van Hise	Lois Worton
Jen Zebro			

VALLEY FORGE ELEMENTARY SCHOOL

Cafeteria			
Lauren Doran	Amanda Ivory		
Lobby			
Heather McConnell			
Miscellaneous			
Fritz Bittenbender	Heather Bittenbender	Tarin Cataldo	Erica Griffel
Amanda Ivory	Rujuta Mandelia		
Library			
Stacy Albert	Melissa Almansa-Kenne	Heather Bittenbender	Emily Brunner
Bridgid Burkert	Emily Carteen	Eva Case-Issakov	Tarin Cataldo
Nancy Coradi	Laura De Jong	Valerie Denault	Alexis DiLullo
Lauren Doran	Mia Dotzel	Enoch Gao	Jessica Graves
Tracy Grigoriades	Heather Hill	Amanda Ivory	Claire Jacovini
Debra Kelley	Agnes Kent	Tereza Keohane	Kim Kerns
Chulani Kudalugodaarachichi	Claire Lartigue	Jamie Lynch	Angel McAveney
Heather McConnell	Susan McGowan	Aida Malik	Ann Marie Marburg
Adrienne Miller	Amanda Miller	Christine Miller	Jen Mittleman

Barton Murray
 Karen Sabrina Payonk
 Allison Richardson
 Ingrid Sandorff
 Beth Stanfield
 Heather Tornvall
 Doug Wilson

Publishing Center

Tarin Cataldo
 Elayne Schmidt
 Kristen Wright

Music

Tiffany Leong

Executive Board

Emily Carteen
 Angel McAveney
 Amanda Mlinar

School Store

Chiwei Ma

T/E MIDDLE SCHOOL

School Store

Kristine Adams
 Heather Burton
 Jennifer Gowadia
 Elizabeth Mailey
 Erin Preston
 Tracey Sloan

Anna Umstead

Art Studio

Annie Detwiler
 Rita Thompson

“Hour of Code” Activities

Martin Snyder

VALLEY FORGE MIDDLE SCHOOL

John Alexander
 Marine Havel

Tom Nagel
 Katerina Simbo

CONESTOGA HIGH SCHOOL

PSAT Mailing

Martha Atchinson
 Rashika Senapathy

Achievement Center

Elizabeth Alleyne
 Deby Harrison
 Sandie Nicholson

Drivers

Jeanette Alwine

Jo Novelli
 Wendy Pennie
 Jenny Roberts
 Andrea Sau
 Brooke Stienes
 Jackie Wahlers
 Kristen Wright

Tereza Keohane
 Tracy Simpson

Tarin Cataldo
 Heather McConnell
 Alison Murray

Ann Marie Marburg

Erica Barnes
 Angela Clark
 Jacquelyn Henry
 Kate Miller
 Tracy Przybylowski
 Ann-Charlotte Storer
 Jessica Weinberg

Janice Dutton

Marie Beuf
 Carol Zeller-Henderson
 Stacey Pellegrini
 Francis Sudall

Charu Gandhi

Barbara Bashe
 Liz Hyams
 Merraine Rein

Suzanne Emerson

Ashka Pandya
 Joseph Pizzio
 Jon Rust
 Amy Saylor
 Brooke Stein
 Brooks White
 Fanny Yuliana

Alison Murray
 Jackie Wahlers

Amanda Ivory
 Rujuta Mandelia
 Beth Stanfield

Ingrid Sandorff

Natasha Bolis
 Wendy Cook
 Catherine Kunsch
 Autumn O'Reilly
 Jennifer Roessler
 Carolyn Sweeney

Lindsey Wisch

Caryn Haag

Sukie Carpenter
 Scott Huelskamp
 Phyllis Reid
 Sonya Wolters

Rita Gosnear

Mindy Bernstein
 Audrey Kese
 Elisabeth Sayed

Charu Gandhi

Tina Parson
 Phyllis Reid
 Franny Ryan
 Julia Soura
 Natalie Sudall
 Jeanene Willcox
 Ying Zhang

Srivani Ravinuthala
 Brooks White

Kim Kerns
 Adrienne Miller
 Brooks White

Beth Breault
 Coleen Fullam-Hillman
 Lianne Lofgren
 Kelly Ploszay
 Barbara Schiff
 James Tinneney

Courtenay Homan

Suzanne Cronley
 Vicki Main

Doris Roberts

Jennifer Roessler

Tracy Castelli
 Mike Mc Fadden

Betty Hannan

Margaret MacKenzie	Evans Pancoast		
Main Office			
Amy Buck	Trish Connell	June Di Dario	Judy Dunn
Karen Friedman	Susan Huck	Susie Klein	Kristy Moesler
Erin Shine	Cindy Sillhart		
Student Services			
Barbara Bashe	Charu Gandhi	Susan Hirshman	Margaret MacKenzie
Jane Martin	Carol Overend	Sarah Regan	Jennifer Roessler
Linda Spickler	Jeanne Swope	Karen Williams	
Attendance Office			
Suzanne Emerson	Heidi Mallot	Geraldine O'Leary	Marina Polychronopoulos
Jill Semmer	Rashika Senapathy		

Athletic and Non-Athletic Position Recommendations for the 2016-2017 School Year

The Board of School Directors confirmed the administrative recommendations for the athletic and non-athletic positions for the 2016-2017 school year at the stipends set forth in the list provided below:

Athletic EDR'S

<u>School</u>	<u>Coach</u>	<u>Sport</u>	<u>Full Name</u>	<u>Step</u>	<u>Annual Stipend</u>
VFMS	Asst	Wrestling	Kyle Rigg	1	\$2,118.00

Non-Athletic EDR'S

<u>School</u>	<u>Grade</u>	<u>Activity</u>	<u>Full Name</u>	<u>Step</u>	<u>Annual Stipend</u>
VFMS	5/6	Drama	Kaitlin Sallade	1	\$2,118.00
VFMS	5/6	Drama	Emily Zwart	1	\$706.00

Contracted Services for the 2016-2017 School Year

The Board of School Directors approved the following vendors to provide services to students during the 2016-2017 school year:

<u>Contractor</u>	<u>Description of Work</u>	<u>Rates</u>
Belmont Behavioral Hospital	Hospital based tutoring	\$45/day
Elizabeth Linton	Homebound Tutor	\$55/hour
Horsham Clinic	Hospital Based Educational Services for T/E Students	Various

2017 – 2018 Curriculum Offerings for Kindergarten through Grade 12

The Board of School Directors approved the attached listing of curriculum offerings in the elementary and middle schools, and for the high school, the course offerings listed in the Program of Studies for the 2017-2018 school year.

Successful Bids

The Board of School Directors awarded a contract to the following successful bidders(s) for:

General Fund Bids 2017-2018*

- Janitorial Supplies -- Franklin Cleaning Equipment & Supply Company
- Hillyard Delaware Valley
- Indco, Inc.

- Interline Brands, Inc./Supplyworks
- Joseph Garland, Inc.
- PCA Industrial & Paper Supplies, Inc.
- Philip Rosenau Company, Inc.
- Pyramid School Products, Inc.
- T. Frank McCalls, Inc.

Made in accordance with the analysis prepared by the District and made a part of this agenda.

*These awards are contingent upon the approved budget for the 2017-2018 Fiscal Year.

Educational Services Agreement

The Board of School Directors approved an Educational Services Agreement for a District student with special needs. This agreement covers reimbursement for educational services for the 2016-2017 school year, at a total cost not to exceed \$61,000.

Policies Recommended for Second Reading

The Board of School Directors adopted the following policies:

- Draft Policy 4970: Private Coaching or Training of Students by District Athletic Coaches
- Revised Policy 6146: Student Athletics

Kevin Buraks moved, then the motion was seconded, that the Board of School Directors approve the consent agenda. The motion passed 9-0.

Other Actions Under Consideration

Revised Policy 4520: Tutoring for a Fee, First Reading

The Board of School Directors approved Revised Policy 4520: Tutoring for a Fee on a first reading basis, as ready for adoption at the next regular meeting.

Comments/Questions from the Board:

None.

Comments/Questions from Community Members:

- Rob Shirley commented on Policy 4520, Tutoring for a Fee.

Virginia Lastner moved, then the motion was seconded, that the Board of School Directors approve Revised Policy 4520: Tutoring for a Fee. The motion passed 9-0.

Conestoga High School Head Baseball Coach

The Board approved Matthew Diamond as the Conestoga High School Baseball Coach for the 2016-2017 school year as was listed in the consent agenda.

Dr. Gusick reviewed the process for the selection of a coach.

Comments/Questions from the Board:

- Kevin Buraks commented on the hiring process for varsity head coaches and expressed appreciation to community members for expressing their thoughts.
- Doug Carlson commented on the hiring process for varsity head coaches.
- Todd Kantorczyk commented on the hiring process for varsity head coaches.
- Roberta Hotinski commented on communication regarding the hiring process.
- Michele Burger commented on parent concerns regarding the hiring process.
- Doug Carlson commented on public comment regarding the hiring process not specifically personnel matters.
- Doug Carlson commented on qualification of coaches.
- Kevin Buraks commented on the hiring process of coaches.

- Doug Carlson commented on the hiring process of coaches.
- Scott Dorsey commented on delaying the appointment of the Conestoga High School Varsity Baseball Coach to the January 23, 2017 Board meeting.
- Virginia Lastner commented on communications with the community and appointment of coaches.
- Edward Sweeney commented on the appointment of the Conestoga High School Varsity Baseball Coach.
- Michele Burger commented on the appointment of the Conestoga High School Varsity Baseball Coach and the timing of the appointment.
- Roberta Hotinski commented on the appointment of the Conestoga High School Varsity Baseball Coach.

Comments/Questions from Community Members:

- Mike Anastasio commented on the appointment of the Conestoga High School Varsity Baseball Coach.
- Craig Buck commented on the hiring process of and communications regarding varsity head coaches.
- Rob Shirley commented on qualifications of coaches.
- Kimberly Buck commented on the hiring process of coaches.
- Ray Clarke commented on the public discussion on the appointment of the Conestoga High School Varsity Baseball Coach.

Kevin Buraks moved, then the motion was seconded, that the Board of School Directors approve Matthew Diamond as the Conestoga High School Head Baseball Coach for the 2016-2017 school year. The motion passed 9-0.

Comments/Questions from Community Members:

- Ray Clarke thanked the Board for the discussion on the appointment of the Conestoga High School Varsity Baseball Coach and commented on variable revenue items.

School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates/times in executive session to discuss items in one or more of the following areas: a juvenile case, confidential student matter, collective bargaining and a grievance.

January 3, 2017 at 6 p.m.

Future School Board Business Meetings:

Monday, January 23, 2017, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, February 27, 2017, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Tuesday, March 13, 2017, Budget Workshop I – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Monday, March 27, 2017, Regular Board Business Meeting – 7:30 p.m. at Conestoga High School, 200 Irish Road, Berwyn

Virginia Lastner moved, then the motion was seconded, that the Board of School Directors adjourn the meeting. The motion passed 9-0.

The meeting was adjourned 9:44 p.m.

Submitted by

Arthur J. McDonnell
Board Secretary

(minutes prepared by C. Connolly)